# Mentor-Protégé Program (MPP)

MPP helps small businesses (protégés) partner with more experienced businesses (mentors) to gain capacity and win government contracts. For more information, visit <u>SBA Mentor-Protégé Program</u>.

#### MPP User Guide

## **Program Benefits**

# Protégés can gain business development help from their mentors in areas such as:

□ Internal business management systems, accounting, marketing, manufacturing, and strategic planning

Business development

- Financial assistance (*i.e.*, equity investments, loans, and bonding)
- □ Procurement assistance
- General and administrative assistance
- Strategic planning, marketing, and international trade

### Requirements

#### To qualify as a protégé, your business must:

 $\square$  Be small with industry experience. You can learn if you business qualifies as small by visiting the <u>SBA Size Standards tool</u>

□ Be for-profit or a small agricultural cooperative

The Have a proposed mentor prior to applying for the program

#### To qualify as a mentor, your business must:

Be for-profit or a small agricultural cooperative

- $\square$  Be able to carry out its responsibilities to assist the protégé
- Possess good character
- □ Not appear on the federal list of suspended or debarred contractors
- E Be willing and able to impart business knowledge and guidance to the protege

#### Prepare

#### Before you apply:

□ Make sure both businesses are registered at SAM.gov

□ Decide whether you are applying for an Mentor-Protégé Agreement (MPA) using your primary or secondary NAICS Code

☐ Both businesses must complete <u>SBA's online tutorial</u> (Save your completion certificates) ☐ Execute a Mentor-Protégé Agreement

### Prepare the follow documents:

- Completed Mentor-Protégé Agreement signed by both the protégé and mentor
- $\hfill\square$  Protege's MPP training module certificate of completion
- ☐ Mentor's MPP training module certificate of completion
- Copies of active SBA and other-agency Mentor-Protege Agreements (*if applicable*)
- Copy of any SBA size redetermination letter (*if applicable*)

 $\square$  Proof of experience when applying using a secondary NAICS Code. Examples of proof include copies of contracts and paid invoices.