



8(a) Contract Worksheet

Please complete this page for each contract you performed work on during the past program year.

| | |
|-------------------------------|---------------------------|
| Federal Agency | Contract Number |
| Contract Vehicle | Primary NAICS Code |
| Joint Venture Partners | Contract Type |
| <i>Optional</i> | Sole Source |
| | Competitive |

Performance of work under this contract

Enter the percentages of work completed by you and your joint venture partners. If this contract or task order has not been completed, leave the end date blank and enter the expected percentages of work.

| | Your firm | Joint Venture Partner | Similarly Situated Entity | Other Sub-contractors | Start Date MM/DD/YYYY | End Date MM/DD/YYYY |
|---------------------|-----------|-----------------------|---------------------------|-----------------------|-----------------------|---------------------|
| Contract | | | | | | |
| Task Order 1 | | | | | | |
| Task Order 2 | | | | | | |
| Task Order 3 | | | | | | |
| Task Order 4 | | | | | | |
| Task Order 5 | | | | | | |

Please describe the work your firm did on this contract, according to the statement of work.

More information

The **performance of work** requirement for a contract is the percentage of work that must be performed by your firm or a similarly situated entity. This percentage varies based on the industry:

- 50% for manufacturing
- 50% for services
- 25% for general construction
- 15% for specialty construction

Similarly situated entities are 8(a) subcontractors you work with on a contract. A similarly situated entity must be considered small for the contract's NAICS code.

For your joint venture contracts:

1. The joint venture must meet the performance of work requirement based on industry. (See above.)
2. Your firm or a similarly situated entity must perform at least 40% of the total work performed by the joint venture.

For example, your joint venture got a construction contract with the Parks Department. Your firm performs 20% of the work, your joint venture partner performs 50%, and a similarly situated 8(a) subcontractor performs 30%. You are in compliance because similarly situated 8(a) firms performed over 40% of the work.

Per the **3/2 Rule**, an 8(a) joint venture may not get more than 3 contracts in 2 years. The 2-year period starts the day of the first award. But the same firms can form additional joint ventures, and each joint venture may get up to 3 contracts in 2 years. Until the first award, each JV may continue to bid on contracts.

References: 13 C.F.R. § 125.1, 13 C.F.R. § 125.8, 13 C.F.R. § 125.6, 13 C.F.R. § 125.1, and 13 C.F.R. § 121.103(h)